

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
2015-2016**



**PAZHASSI RAJA NSS COLLEGE
MATTANUR**

Submitted to

National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2015-2016

I. Details of the Institution

1.1 Name of the Institution

PAZHASSI RAJA NSS COLLEGE

1.2 Address Line 1

MATTANUR COLLEGE PO

Address Line 2

KANNUR DISTRICT

City/Town

MATTANUR

State

KERALA

Pin Code

670702

Institution e-mail address

prnsscollege@yahoo.com

Contact Nos.

0490-2471747
0490-2471253

Name of the Head of the Institution:

Dr T.L.Remadevi

Tel. No. with STD Code:

0497-2711273

Mobile:

9447961273

Name of the IQAC Co-ordinator:

Dr.MaheshKumar Madathil

Mobile:

9447852056

IQAC e-mail address:

prnssiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NA

OR

1.4 NAAC Executive Committee No. & Date:

EC/53 A&A/03 dated 04/09/2010

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.prnsscollege.ac.in

Web-link of the AQAR:

www.prnsscollege.ac.in/IQAC/AQAR

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.62	2010	2010-2015
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

11/06/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2010-11 submitted to NAAC on 01/08/2011
- ii. AQAR 2011-12 submitted to NAAC on 22/08/2012
- iii. AQAR 2012-13 submitted to NAAC on 26/11/2013
- iv. AQAR 2013-14 submitted to NAAC on 05/12/2014
- v. AQAR 2014-15 submitted to NAAC on 31/03/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

KANNUR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (<i>Specify</i>)	ASAP 4 Star status by KSHEC
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	9
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	23
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and Community representatives	2
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	-
2.9 Total No. of members	38
2.10 No. of IQAC meetings held	11

2.11 No. of meetings with various stakeholders: No. Students

Faculty & Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount seed money for IQAC

Received on 13/06/2014

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Collection & compilation of annual self appraisal reports of teaching faculty
- Preparation and submission of AQAR
- Preparation of Institutional academic calendar
- Verification & approval of promotional proposals submitted by the teaching faculty
- Feedback on curriculum, department and teachers from students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Preparation of AQAR for the year 2014-2015	1.Submitted AQAR on 31/03/2016
2. To conduct an orientation programme for first year students	2. Maximum utilization of facilities by students could be ensured.
3. To incorporate options for higher studies of different programmes in the college calendar	3. Students could plan well in advance on choice of courses for higher studies.
4. To conduct programmes for the quality improvement of the teaching staff	4. Faculty could set professional benchmarks to enhance quality of teaching-learning process.
5. To collect feedback from students at the end of the academic year	5. The feedback was collected and the following analysis helped to undertake remedial measures.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

The Coordinator of IQAC prepared the AQAR in consultation with the members. The AQAR was then placed before the College Council and Management for verification and approval.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Research centre Chemistry	Nil	Nil	Nil
PG	2	Nil	Nil	Nil
UG	10	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	UGC sponsored Foundation course in Human Rights Education	Nil	Nil	UGC sponsored Foundation course in Human Rights Education
Others	Nil	Nil	Nil	Nil
Total	13	Nil	Nil	01
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes: CCSS (Course Credit Semester System)

Pattern	Number of programmes
Semester	12
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*
(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year.-No
If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	42	36	6	Nil	1 (Part Time Law Lecturer)

2.2 No. of permanent faculty with Ph.D. 23

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	2	15	-	-	-	-	-	-	2	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty 16	FDP Substitute 2	Total 18
---------------------	---------------------	-------------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	8	10
Presented papers		7	---
Resource Persons		2	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching learning process
- Student centred teaching learning process
- Participatory learning through discussions/lectures/seminars/work shops/study tours/Competitions
- Remedial teaching and peer teaching

2.7 Total No. of actual teaching days During this academic year 156

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/ Faculty/Curriculum Development workshop

BOS Members 12	Faculty 1
-------------------	--------------

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Grades obtained						Pass %
		A+	A	B+	B	C+	C	
English	30	-	-	05	13	03	03	80%
Economics	53	-	-	15	16	07	04	79.25%
History	53	-	-	-	23	16	02	88.67%
Hindi	23	-	-	06	02	04	02	78.3%
Commerce	56	-	-	20	14	11	04	87.60%
Physics	34	-	03	08	14	04	01	88.23%
Chemistry	35	-	02	15	10	04	-	88.57%
Maths	45	-	03	13	14	06	02	84.4%
Zoology	28	-	04	13	07	04	-	100%
Botany(Pl.Science)	24	-	-	03	14	06	01	100%
MSc Mathematics	14	-	02	-	09	-	01	85.7%
M.Com	13	-	-	-	03	-	07	76.92%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Organisation of programmes to improve the quality of teaching-learning process.
- The institutional Academic calendar is prepared by the IQAC at the commencement of the academic year specifying the major curricular and co-curricular activities to be undertaken.
- The Heads of the Department are asked to prepare the departmental Academic Calendar in accordance with the institutional Academic calendar.
- IQAC members are heads of the department and they monitor the teaching –learning activities in the departments
- Interaction with teaching faculty and students
- Teacher Evaluation, Department Evaluation and Curriculum Evaluation by students are undertaken at the end of every academic year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	02
HRD programmes	-
Orientation programmes	05
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
UGC Librarian	01	Nil	-	-
Administrative Staff	11	02	-	-
Technical Staff	6	04	-	01(Computer teacher)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encourages faculty to submit research proposals to funding agencies for financial assistance for undertaking Major/ Minor Research Projects
- Encourage departments to submit proposals to UGC to organise National Seminars/ Workshops/ Conferences
- Encourages faculty to attend seminars, to present and publish research papers
- Encourages faculty to avail FDP

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	-	01	01
Outlay in Rs. Lakhs	12.82 L	-	12.82 L	12.82 L

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	07		Nil
Outlay in Rs. Lakhs		750,000/-		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	1	-
Non-Peer Review Journals			-
e-Journals			-
Conference proceedings			-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects			750,000/-	47000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE

Any Other (specify) Nil

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	-	02 Seminars	-		07
Sponsoring agencies	-	UGC	-		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	nil
International	Applied	nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
NIL	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Programme	No. of faculty	No. of students
Chemistry	01	04
Commerce	01	08

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="05"/>
NCC	<input type="text" value="01"/>	NSS	<input type="text" value="03"/>
		Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Exhibition on media and literature, Short film festival, workshop on translation (Department of English).
- Exhibition on Folklore, National workshop sponsored by UGC(Department of Hindi)
- National seminar sponsored by UGC (Department of Economics)
- Constructed a vermin compost tank, Field trip to Aralam wild life sanctuary, nature conservation awareness class for U.P school students (Department of Zoology)
- Lecture series and photo exhibition on international year of light, various competitions for higher secondary students.(Department of Physics)
- National conference on Emerging methods in nano technology, sponsored by UGC,national workshop on micro scale experiments in chemistry(Department of Chemistry)
- Exhibition on medicinal plants on Western Ghats and organic farming education(Department of Botany)
- Quiz competition on A.P.J.Abdul Kalam,Felicitations to Ms.Dona Francis,first rank holder ,ISS(Department of Mathematics)
- Seminar on employability(Department of Commerce)
- Aerobics training for students and faculty members (Department of Phy.Education)
- Exhibition on newly arrived books, workshop on financial literacy sponsored by SEBI(Library & Information centre)
- Construction of a house for a widow at Mattanur, Construction of 600 m road for Kunhipally ST colony by NSS.
- Cleaning activities and greening of the campus by NSS & NCC cadets
- Blood donation programme, celebration of international Yoga Day by NCC.
- Financial supports have given to needy students in the form of books,food,dress,hostel fees,exam fees,hospital charge under 'STUDENT SUPPORT SYSYEM'.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in acres)	16.5	Nil	Management	16.5
No. of Class rooms	34	Nil	Management	34
No. of Laboratories	08	Nil	Management	08
No. of Seminar Halls	02	Nil	Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.			UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	Nil	Nil	Nil	Nil

4.2 Computerization of administration and library

The administrative office is completely automated. There is local network connection and internet connectivity among various sections. A College automation software 'e-college solutions' with modules on student, staff, enquiry, students diary, staff diary, certificates and system administration was installed in the college office. The library is partially automated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			572	1,87,843	31598	
Reference Books	1819	1518365				
e-Books	58	-	More than 135000 e-books(N-list)			
Journals/Periodicals	26	8990	14	8425		
e-Journals	1	-	More than 6000 e-journals(N-list)			
Digital Database	1	5000				
CD & Video	64	-	79		143	
Others (specify)	-	-				
Newspapers	7	15348			7	13884

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Printers	LCD projector
Existing	72	03	13	1	01	10	24	15	11
Added	-	-	-	-	-	Nil	04	-	-
Total	72	03	13	-	01	10	28	15	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Internet access in all departments, administrative office and Computer room
- Institution is a Training Partner of ASAP of KSHCEC, Government of Kerala
- High speed internet connectivity made available in the computer room for ASAP trainees

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	12,94,339
iii) Equipments	-
iv) Others	-
Total :	12,94,339

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The IQAC organises orientation programme for the first year degree students to familiarise them with the student support services available in the institution.
- In the weekly tutorial sessions the class tutors inform the students on the various services provided by the institution.
- The various scholarships available to the students are published in the college calendar.
- The IQAC assures that the last date for submitting applications, the procedures for applying etc are intimated to the students through notices, announcements and are published on the college notice board.

5.2 Efforts made by the institution for tracking the progression

- Mid- semester and model examinations conducted as per Academic calendar.
- Evaluation of Departmental results to track student progression.
- Tutor-ward system
- Interaction with parents in the class PTS meetings convened once in every semester
- Constant contact with alumni.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1260	27	03	-

(b) No. of students outside the state

01

(c) No. of international students

-

Men	No	%
	361	28

Women

No	%
926	72

Last Year (2014-15)							This Year(2015-16)						
General	SC	ST	OBC	OEC	Physically Challenged	Total	General	SC	ST	OBC	OEC	Physically Challenged	Total
597	73	34	490	32	05	1231	785	102	34	325	34	07	1287

Demand ratio: 10.2 Dropout %: 2.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC Financial assistance for 'Entry in Services' Coaching

No. of student beneficiaries

55

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>02</td></tr></table>	02	SET/SLET	<table border="1"><tr><td>01</td></tr></table>	01	GATE	<table border="1"><tr><td></td></tr></table>		CAT	<table border="1"><tr><td></td></tr></table>	
02											
01											
IAS/IPS etc	<table border="1"><tr><td></td></tr></table>		State PSC	<table border="1"><tr><td></td></tr></table>		UPSC	<table border="1"><tr><td></td></tr></table>		Others	<table border="1"><tr><td></td></tr></table>	

5.6 Details of student counselling and career guidance

- Conducted a motivation programme for the students.
- Seminar on cyber crimes
- Registration at employability centre

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	-	-	-

5.8 Details of gender sensitization programmes

- International women's day is celebrated by college union in collaboration with women's cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support 2015-2016

	Number of students	Amount
Financial support from institution	14	36,419/-
Financial support from government	32	2,54,250/-
Fee concession	960	30,43,140
Financial support from other sources	6	21,925
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Improvement in infrastructural facilities
- Improvement in canteen facilities

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>VISION</p> <ul style="list-style-type: none"> • To Excel in Quality and to Ensure Equity in the Field of Higher Education <p>MISSION</p> <ul style="list-style-type: none"> • To cater to the needs and aspiration of higher education in a just and equitable manner • To produce and disseminate critical knowledge and scientific wisdom • To fulfil the pedagogic needs of the region. • To recognise and promote latent talents and special skills of students. • To consistently aim for quality and uncompromised enquiry. • To uphold democratic and multicultural values as the basis of higher education • To serve the national vision and aspirations from a regional platform

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Curriculum development is done by the university as the college is an affiliated college. Twelve teachers are members of University Board of Studies. Institution undertakes regular feed-back on curriculum from final year students and the analysis of student feed- back is put under discussion in BOS meeting.
- Each department has a departmental club which conducts both curricular and co-curricular activities to enrich the syllabus content.
- The institution has successfully completed 5 Foundation Courses in 'Human Rights Education' (funded by UGC) and the sixth course is ongoing.

6.3.2 Teaching and Learning

ICT enabled teaching is undertaken mainly in two departments. Students are encouraged to make power-point presentation of seminar topics. All efforts are taken to make teaching learner centric. Tutorial meetings are conducted every week. Peer teaching and remedial teaching are employed to make teaching-learning more effective. Annual student feed back help the teachers to improve their teaching methods in accordance with the student's expectations.

6.3.3 Examination and Evaluation

The end semester examination is conducted by the university. The institution conducts mid-semester and model exams regularly. Besides, class tests, quizzes, home assignments, question-answer and problem solving sessions are also used for evaluation. The internal assessment of the students is done strictly based on the criteria stipulated by the university. The Grievance Redressal Cell of the institution provides the students an opportunity to redress their grievances, if any. This provides transparency and accountability to the evaluation processes.

6.3.4 Research and Development

All efforts are taken to inculcate a research culture in the institution. Nearly half of the teaching faculty are Ph.D holders, 2 out of them are approved guides of the universities & 2 teachers have benefited under FDP in the assessment year. Teachers are encouraged to take up minor or major research projects from funding agencies. Faculty members of physics and chemistry guide student projects from outside institutions. The Chemistry department is an approved Research Centre of the University and the Physics department has a Research Laboratory.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library: The central library which is partially automated has a good collection of books. Besides each department is having a department library and reading room.

ICT: There is one computer room which also act as a browsing centre. The administrative section is partially automated. All departments are equipped with computers, printers, internet connectivity and LCD projector.

Physical infrastructure: In the assessment year the management has made an investment of more than Rs. 1 crore for improving the physical infrastructure of the institution. The old buildings are being completely renovated.

6.3.6 Human Resource Management

The newly recruited teachers are given an orientation in teaching, mentoring and evaluation methods by the IQAC. Teaching and non-teaching faculty are encouraged to attend in-service training programmes, orientation and refresher programmes. Faculty members are entrusted with duties in which they are interested so that they get an opportunity to develop and utilise their potentialities. The students by participating in the various curricular and extra-curricular activities organized by the institution get an opportunity to develop their latent talents. Special programmes are arranged to felicitate the achievements of the students and the staff.

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by the management in accordance with the norms stipulated by the university and the government. The vacancies are published in the daily news papers and the interview board consists of a government nominee, subject expert and representatives from the management. The procedure is fully transparent and hence the most competent candidates are appointed.

6.3.8 Industry Interaction / Collaboration

The 'Entrepreneurship Development Club' of the institution makes regular visit to industries. Study tours are compulsory for certain science subjects. Industrial visits are part of such study tours.

6.3.9 Admission of Students

The admission of students is done strictly in accordance with government rules and university procedures. The Admission nodal officer nominated by the College Council coordinates the entire process. The indexing of applications for admission in PG is done using software and the rank list is published in the institutional website.

6.4 Welfare schemes for Teachers, Non-teaching and students

- Men’s Hostel, Women’s Hostel, Canteen, Co-operative store, Post Office, Girls room, and Play Ground are the main facilities available in the campus for promoting welfare of the students and staff.
 - The students are benefitted by the various endowments given by the departments.
 - The ‘Student Support System’ is an innovative Programme implemented by the institution to provide free luncheons, dress materials, books and hostel accommodation to financially poor and needy students.
- The ‘Staff Club’ constituted to promote welfare of the faculty members meets regularly and arranges annual family get-together.

6.5 Total corpus fund generated

Provision is with Nair Service Society (NSS Management) Budget

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	IQAC & College Council
Administrative	Yes	Government	No	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The Department Alumni Association arranges annual meetings and extent full support to institutional activities. Special programmes are organised by them to facilitate students who excel in studies, sports, games and cultural activities. Distinguished alumni are invited by departments to make motivational talks on higher study options, career opportunities and interact with the students.

6.12 Activities and support from the Parent – Teacher Association

The institution has an active PTA, which involves in every activity of the institution. The Association takes keen interest in felicitating meritorious students and students who bring laurels to the college. They extend financial help to improve infrastructural facilities, provide salary advance to guest faculty, to conduct extension activities, campus cleaning activities, etc. The PTA acts as an advisory body and provides maximum support to maintain a peaceful academic atmosphere within the institution

6.13 Development programmes for support staff

- Computer Training
- Installation of software to reduce work burden

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus cleaning by faculty and students.
- Tree plantation to make the campus a 'Green Campus'
- Setting up of a 'Butterfly Garden'
- To make the campus 'plastic-free campus' students are asked not to bring plastic carry bags to the campus.
- Flex banners banned in the campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give detail

- Higher study options of each programme published in the college calendar
- Change in the timing of tutorial sessions to make it more effective. All tutorial meetings should be conducted from 1.45pm to 2.30pm on every Wednesday.
- Aerobics training to students and faculties.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Two teaching posts filled by fresh appointments
- Four teaching faculty awarded with Ph D degree.
- 2 National Seminars and one workshop are conducted.
- Observation of International and National Days of importance
- Celebration of national festivals
- Tree plantation to make the campus a 'green campus'
- The institution became a 'Training Partner' of ASAP for the fourth consecutive year
- Release of the annual Newsletter 'Impressions' documenting the various curricular and co-curricular activities of the institution.
- Documentation of various programmes and activities made more systematic to prepare for the second cycle of accreditation process.
- Proper academic audit to make the teaching learning more effective.
- Year-wise compilation of best student projects of all programmes
- Constructed a security cabin at the college gate.
- Appointed watchman.
- NSS/NCC and departments undertook extension/social responsibility activities.

7.3 Give two Best Practices of the institution

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

- | | |
|----|--|
| 1. | Student support system-staff efforts to provide financial and moral support to needy students. |
| 2. | Little Library |

7.4 Contribution to environmental awareness / protection

- | |
|---|
| <ul style="list-style-type: none">• Celebration of World Environmental Day .• Observation of International Day for the preservation of Ozone layer.• Observation of Hiroshima day.• Tree plantation organised jointly by NSS, NCC and Nature club.• Celebration of national wild life week.• Effort to make college road litter -free. |
|---|

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTHS

1. Transparency in Admission/Appointments
2. High Girl Student Enrolment
3. Co-Curricular/Extra-Curricular Activities
4. Scholarships
5. Student Support Services

WEAKNESSES

1. Smart Class Rooms
2. Modern Laboratories
3. PG Programmes

4. Research Facilities
5. Consultancy

OPPORTUNITIES

1. Technology (demand for new technologies, distance education etc.)
2. Research and Collaboration
3. Global Initiatives
4. Workforce Needs(demand for trained skilled workers for industries)
5. Establish/Strengthen Partnerships

CHALLENGES

1. Funding Reductions
2. Alternative Energy Issues
3. Competition from other Higher
Education Institutions
4. Community's Disengagement/Complacency
5. Legal/Regulatory Changes

8. Plans of institution for next year.

- Strengthening of ICT enabled teaching.
- Retention of online examinations.
- Encouraging students and faculties to join NPTEL courses.
- Strengthening of extension activities.
- More attention in the field of research.
- Implementation of solid waste management system.
- Preparation for second cycle accreditation.

Dr. Maheshkumar Madathil
Co-ordinator, IQAC.

Dr.T.L.Remadevi
Principal